



Meadow Wood School
Chair of Governors
Cold Harbour Lane
Bushey
WD23 4NN

Breakspeare School
Chairs of Governor
Gallows Hill Lane
Abbots Langley
Hertfordshire
WD5 0BU

19th December 2016

Letter to:

Secretary of State, Department of Education
Marcus Cooper, Education Lead, Hertfordshire County Council
Pauline Davis, Head of School Planning
Kate Leahy, Senior Planning Officer, Hertfordshire County Council
Dan Hardy, Senior Planning Officer (West) Hertfordshire County Council
Jayne Abery, Strategy & Policy Manager, Hertfordshire County Council
Susan Provenzano, Senior Accountant, Hertfordshire County Council
Peter Oddy, Senior Estates Officer, Hertfordshire County Council
Kevin Carter, Principal Lawyer
Hugh Ellis, Service Delivery Manager, Schools HR Transactions
Christopher Williams, Area HR Manager, HfL
Natalie Dalvarez, Head of Business Services and Governance, HfL
Cheryl Faint, Head of Financial Services for Schools, HfL
Debbie Orton, Head of Integrated Services, Hertfordshire County Council
Jennie Newman, ISL Area Manager, County Lead for SEN, Hertfordshire County Council
Helen Jones, Education Services Director for Disadvantaged and Vulnerable Pupils

Dear Colleagues,

Re: Breakspeare School and Meadow Wood School
PROPOSAL TO BEGIN CONSULTATION TO FEDERATE FROM 19th December 2016

The governing boards of Breakspeare School and Meadow Wood School wish to notify The Secretary of State, members of Herts County Council and Herts for Learning that they intend to consult stakeholders concerning the federation of both schools. Our consultation will begin on the 19th December and will close on 30th January 2017 at midnight. Full information and guidance has been given to the governing boards and all stakeholders.

If there is a positive response, it is the intention of both governing boards that the federation will be operational from the **1st April 2017** and one board will be established to govern both schools.

The governing boards of the both schools will remain the governing boards until the new board is established. A collaboration committee has been set up to support and make recommendations to the schools and the governors with this process. They are being fully supported and advised by the Governance Team in Herts for Learning.

If you have any questions or concerns, please contact;

Ms. Merja Paakkonen
Interim Executive Head teacher of Breakspeare School and Meadow Wood School
c/o Breakspeare School, Gallows Hill Lane, Abbots Langley, Herts WD5 0BU
Tel. 01923 263645

Yours sincerely,

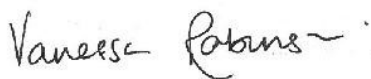
Ms. Merja Paakkonen, Interim Executive Head teacher of Breakspeare School and Meadow Wood School



Mr. Michael Wheeler, Chair of Governors, Breakspeare School



Mrs. Vanessa Robinson, Chair of Governors, Meadow Wood School



Enc. The Secretary of State letter also has attached the full proposal documents